

**Tampa School Development Corporation**  
**Board of Directors**  
**Meeting Agenda | November 9, 2022**

- I. Call Meeting to Order
- II. Approve October 2022 Meeting Minutes
- III. Board President's Report (Dana D.)
- IV. Audit Presentation - Prida & Guida
- V. TSFC Organizational Update (Joe S.)
  - a. Finance & Business
    - i. Athletics & Arts Center
  - b. Construction
    - i. Administration Building
    - ii. Security Fence
  - c. Community Items
  - d. Regulatory items
    - i. ESSER 3 - Plan reaffirmation
  - e. President Emeritus
- VI. Principal's Report (Jen C.)
  - a. K-8 Student Update
    - i. Reunification Plan
  - b. Faculty Update
- VII. Early Childhood Update (Dr. Natalie)
- VIII. Development (Nicole M.)
- IX. Secretary's Report (Amy P.)
- X. Disciplinary Committee's Report (Ashley V.)
- XI. Treasurer's Report (Katie T.)
- XII. Parental Involvement Representative/Yvette Gonzalez
- XIII. Old Business/New Business
- XIV. Public Comment on Agenda or Non Agenda Item
- XV. Adjourn Meeting

Tampa School Development Corporation  
Board of Directors  
Meeting Minutes

Nov. 9, 2022

- I. Meeting called to order by President Dana Dowsett at 6:04 pm. Meeting held by Zoom teleconferencing, quorum confirmed.

Members Present: Dana Dowsett, Pres.    Members Absent: Celeste Greco  
Therese Holmes, VP  
Katie Tinley, Treas.  
Amy Pickford, Sec.  
Ryan Luzod  
Ashley Valdes  
Liezette Felicione  
Julie Hillson  
Brad Abbey

School Representatives Present: Dr. Madeline O'Dea, President Emeritus  
Joe Sansonetti, CEO  
Jennifer Cisneros, Principal  
Nicole Morgado, Dir. Business & Communications  
Nicole Cummings, CFO  
Dr. Natalie Todt, EC Director  
Alyssa Detres, AP

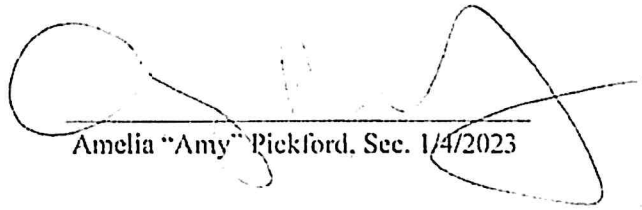
Guests: George Guida and Chris Trappy,  
Auditors from the CPA firm Prida, Guida, and Perez, P.A.

- II. **Motion** was made by Therese Holmes, after review and discussion by the Board, to approve the October 2022 meeting minutes. **Motion** was seconded by Katie Tinley and approved by the Board unanimously.
- III. School Board President's Report: (Dana Dowsett)  
Dana has nothing to report at this time and turned the floor over to Chris Trappy and George Guida from Prida, Guida, and Perez, P.A. for the Presentation of the Audit and its findings.


- IV. Prida, Guida, and Perez, P.A. 2021-2022 Fiscal Year Audit Presentation
1. Chris Trappy, Auditor from the CPA firm Prida, Guida, and Perez, P.A. presented to the Board the audit via Zoom with a slide show presentation.
  2. The Auditors issued a clean opinion with no findings of issue. Trinity's Positive Fund Balance allows Trinity to keep its High-Performance Status.
- V. TSFC Organizational Update (Joe Sansonetti, CEO)
- a. Finance & Business: Joe reported that the Athletics & Arts Center Proposal is in from DeLotto. The cost at this time for this project is approximately 7 million dollars. Valley Bank has pre-approved Trinity for up to 9 million. Trinity is in a great financial position to move forward with this project but will need a strong Capital Campaign. We need to sign the term sheet to move forward to contract. Amy Pickford made a **Motion** to move forward on the project by signing the term sheet from Valley Bank. **Motion** was seconded by Katie Tinley and approved by the Board unanimously.
  - b. Construction:
    1. The Administration Building is open we are still waiting on furniture which comes Monday.
    2. The Security Fence Project has hit a snag with a concrete block shortage. The Project will have to wait till Dec. Break or Spring Break.
  - c. ESSER 3 part 2 is ready to submit.
  - d. President Emeritus: Dr. O'Dea spoke about the Athletics and Arts Center and how she is looking forward to the kick off of the Capital Campaign Fund.
- VI. Principal's Report (Jennifer Cisneros, Principal)
- a. K-8 Student Update:
    1. Jennifer reported that conferences are been wrapped up this week.
    2. Jennifer reported that staff has 3 names to refer to the Disciplinary Committee. She will be reaching out to the chairs from the Disciplinary Committee in the coming week.
    3. The Holiday Season is off to a great start and everyone is looking forward to these events.
    4. The Reunification Plan which is part of our safety plan has to be submitted to the district. We have a plan in place but it has to be written up and submitted. Dana Dowsett made a **Motion** to move forward with submitting the plan. **Motion** was seconded by Brad Abbey and approved by the Board unanimously.
- VII. Early Childhood Update: (Dr. Natalie Todt)

Dr. Todt informed the Board that the EC will be having a "Feast" on Nov. 22<sup>nd</sup> in honor of Thanksgiving. There will also be an EC Winter Show held on Dec. 16<sup>th</sup> on the EC Turf.

- VIII. Development: (Nicole Morgado)
- a. Nicole reported that she is very excited about the launch of the Capital Campaign Fund. A lot of work has been going into the Campaign and a video announcement will be released before Christmas break.
  - b. Development has been working on the website as well as software for online payments.
  - c. Annual Fund has brought in over \$115,000.
  - d. A lot of Trinity events are in the planning stages.
- IX. Secretary's Report: (Amy Pickford)
- Nothing to report at this time.
- X. Disciplinary Committee's Report: (Ashley & Amy)
- Nothing to report at this time. Trinity Staff has informed the disciplinary committee that they are in the process of referring 2 or 3 families for Field Study related infractions.
- XI. Treasurer's Report: (Katie Tinley)
- The Finance committee held an emergency meeting on Nov. 4<sup>th</sup> to discuss the increased interest rates from the Fed on 11/2/22 and how that would affect Trinity's construction project. Valley Bank's interest rate did not increase but DeLotto could not honor their proposal to TSFC. The Finance Committee voted to accept the new proposal from DeLotto (cost increase).
- XII. Parent Involvement Representative: (Yvette Gonzalez)
- Nothing to report at this time.
- XIII. Old Business/New Business:
- No Old or New Business at this time
- XIV. Public Comment on Agenda or Non-Agenda Items:
- No Public Comments at this time
- XV. Motion was made by Dana Dowsett to adjourn Meeting. Motion was seconded by Amy Pickford. Board Meeting adjourned unanimously at 7:32pm.



Amelia "Amy" Pickford, Sec. 1/4/2023



Dana Dowsett, Pres. 1/04/2023